

Lead Teacher-Toddler

Special Treasures

Uniondale, NY 11553

Teacher

Full-time, Part-time

Onsite

\$18.00 - \$20.00 an hour

Posted on October 27, 2026

Organization Statement

At Special Treasures Childcare, we're building something special — and we're looking for exceptional individuals who want to be part of it!

We're seeking **passionate, dependable, energetic, and dedicated Lead Teachers and Assistant Teachers** who understand that early childhood education is more than just a job. It's a responsibility, a commitment, and an opportunity to shape young lives every single day.

Job Description

WHAT MAKES YOU A GREAT FIT?

? **COMMITMENT:** You take your responsibilities seriously and are invested in the success of your students, your classroom, and your team.

? **DEPENDABILITY:** You show up, on time, ready to work! You understand that your attendance and reliability directly impact children, families, and fellow educators.

? **TEACHABILITY:** You're open to feedback, eager to learn, willing to grow, and understand that even great teachers can become better.

? **A POSITIVE ATTITUDE:** You bring enthusiasm, professionalism, patience, and a solution-focused mindset to the workplace.

? **CLASSROOM LEADERSHIP:** You can actively engage children in meaningful learning experiences, establish routines, manage classroom behavior, and create a nurturing, structured environment.

? **SAFETY FIRST:** You understand that competent supervision, health and safety practices, and protecting the well-being of every child are **NON-NEGOTIABLE**.

WE WANT EDUCATORS WHO:

- Are actively engaged with children — not just physically present.
- Take initiative and demonstrate accountability without constant reminders.
- Understand the importance of teamwork, communication, and professionalism.
- Can balance nurturing relationships with structure and effective classroom management.
- Bring creativity, energy, and purpose into their daily interactions.
- Take ownership of their classroom and pride in their work.
- Want to grow professionally and contribute to a culture of excellence.

Responsibilities

A. Child Safety & Supervision

- Maintain active supervision of all toddlers during classroom activities, meals, rest periods, toileting, transitions, and outdoor play.
- Maintain required staff-to-child ratios and ensure children are properly accounted for throughout the day.
- Conduct regular headcounts, particularly during transitions between locations.
- Ensure classroom materials, toys, and equipment are age-appropriate and safe.
- Follow children's individual health care plans, allergy precautions, and emergency procedures.
- Ensure proper diapering, toileting, handwashing, and sanitation procedures.
- Immediately report incidents, injuries, and safety concerns.
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B. Curriculum & Educational Development

- Develop and implement engaging weekly lesson plans aligned with children's developmental stages and individual needs.
- Provide hands-on learning opportunities supporting language, early literacy, cognitive skills, sensory development, and fine and gross motor skills.
- Incorporate music, movement, storytelling, art, dramatic play, and outdoor exploration.
- Encourage independence through age-appropriate self-help skills, including handwashing, dressing, cleaning up, and feeding.
- Observe and document developmental progress and emerging skills.

- Modify activities to accommodate different abilities, interests, and learning styles.

C. Behavior Guidance & Social-Emotional Development

- Model and teach positive behavior, kindness, sharing, cooperation, and appropriate communication.
- Use developmentally appropriate guidance techniques, including redirection, positive reinforcement, and emotional support.
- Help children identify and express emotions appropriately.
- Support children through separation anxiety, frustration, conflict, and transitions.
- Never use corporal punishment, humiliation, threats, or inappropriate disciplinary practices.
- Maintain a calm, consistent, and emotionally supportive classroom atmosphere.
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D. Classroom Leadership & Organization

- Establish and maintain structured, predictable daily routines.
- Assign responsibilities and provide direction to Assistant Teachers.
- Ensure classroom learning centers are organized, inviting, and developmentally appropriate.
- Oversee meals, rest periods, toileting routines, and transitions.
- Ensure lesson plans, attendance, observations, and required classroom documentation are completed accurately and on time.
- Monitor supplies, classroom cleanliness, and equipment needs.
- Ensure classroom staff are actively engaged with children and fulfilling assigned responsibilities.
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E. Parent Communication & Professionalism

- Maintain professional communication with families regarding children's development, daily activities, behavior, and progress.
- Communicate significant concerns to management promptly.
- Support parent-teacher conferences and developmental discussions.
- Maintain confidentiality and positive relationships with families.
- Demonstrate leadership, initiative, dependability, professionalism, and accountability.

- Participate in required training, meetings, and professional development.

Qualifications

Minimum one year's experience caring for infants and toddlers. CDA preferred.

- **Minimum Education Level:** Some College Credits
- **Preferred Education Level:** CDA Credential

Application Instructions

To? ?progress? ?further,? ?we? ?would? also ?like? ?to? ?invite? ?you? ?to? ?respond? ?to?
?these? ?VideoAsk? ?questions.? To? ?complete? ?these? ?questions,? ?you? ?will? ?need?
?access? ?to? ?a? ?phone? ?or? ?computer? ?that? ?allows? ?you? ?to? ?record? ?video.?

[Answer? ?the? ?questions? ?by? ?clicking?](#) here:
<https://link.childcareautomation.com//frg0KLgCRt>

Language Requirements

English, Spanish

Additional Information

Resumes can also be sent to: specialtreasureschildcare@gmail.com