

Daycare Assistant

The Child Care Learning Academy

Rochester, NY 14612

Assistant Teacher

Full-time, Part-time

Onsite

\$17.00 - \$17.00 an hour

Posted on October 10, 2026

Organization Statement

The Child Care Learning Academy is a licensed group family daycare in Rochester, New York, providing a safe, nurturing, and engaging learning environment for children ages six weeks through 12 years. Our mission is to support each child's growth through intentional learning, creative play, positive relationships, and strong partnerships with families.

We value patience, professionalism, teamwork, and respect for every child's individual needs. Our staff receive hands-on guidance, curriculum support, and ongoing professional development to build their skills in early childhood education. We strive to create a supportive workplace where educators feel valued and understand the meaningful difference they make in children's lives.

Job Description

The Child Care Learning Academy is seeking a patient, nurturing, and dependable Daycare Assistant Teacher for our licensed group family daycare in Rochester, New York. Full-time and part-time positions are available between 8:30 a.m. and 4:30 p.m., Monday through Friday.

We serve children ages six weeks through 12 years. Our Assistant Teachers take an active role in both caregiving and education, helping children develop confidence, independence, and a love of learning.

Responsibilities include:

- Develop and implement age-appropriate lesson plans using Creative Curriculum and supporting educational resources. Training and guidance are provided.
- Lead engaging, intentional learning experiences, including circle time, reading, art, music, movement, science, sensory exploration, and outdoor play.

- Prepare lesson materials and organize inviting learning centers.
- Observe and document children's development, interests, and progress to guide lesson planning and individual support.
- Encourage language, early literacy, problem-solving, and social-emotional development.
- Actively supervise children and maintain a safe, nurturing environment.
- Assist with diapering, toileting, feeding, meals, rest periods, and daily routines.
- Use positive guidance and model respectful communication.
- Maintain clean and organized classrooms, toys, and equipment.
- Communicate professionally with families and collaborate with staff to support consistent care.

The ideal candidate is reliable, takes initiative, enjoys working with children, and is comfortable with hands-on caregiving and lesson planning. Applicants must successfully complete required background checks and be willing to complete required training, including 15 hours within the first six months and 30 hours within two years. CPR and First Aid certification is a plus; applicants without certification must be willing to obtain it.

We offer hands-on training, curriculum support, ongoing professional development, and assistance with further education costs in related fields of study. Previous childcare experience is preferred, and bilingual English/Spanish skills are welcome.

Join a supportive team where your care, creativity, and commitment can make a meaningful difference in children's lives.

Responsibilities

- Plan and implement developmentally appropriate lessons using Creative Curriculum and other program resources, with training and guidance provided.
- Lead circle time and engaging activities in literacy, math, science, art, music, movement, and sensory exploration.
- Prepare lesson materials and organize learning centers that encourage curiosity, creativity, and independence.
- Observe and document children's interests, participation, and developmental progress to support individualized learning.
- Actively supervise children during classroom activities, outdoor play, meals, rest periods, and transitions.
- Provide nurturing infant and toddler care, including feeding, diapering, and support with toileting.
- Support children's social-emotional development through positive guidance, respectful communication, and age-appropriate conflict resolution.

- Follow daily schedules and help children transition smoothly between activities.
- Assist with meal preparation, serving, and cleanup while following program food safety and nutrition procedures.
- Clean and sanitize toys, equipment, diapering areas, and classroom surfaces; maintain organized learning spaces.
- Follow program policies and health, safety, emergency, and licensing procedures.
- Communicate professionally with families and share appropriate updates through Brightwheel.
- Work collaboratively with the provider and fellow staff to maintain consistent care and a supportive environment.
- Complete required training and participate in ongoing professional development.

Qualifications

- A patient, nurturing personality and a strong interest in supporting children's learning and development.
- Dependability, punctuality, professionalism, and the ability to work collaboratively.
- Willingness to complete all required background checks and employment clearances.
- Ability to actively supervise children and provide hands-on care, including diapering, toileting, feeding, and daily routines.
- Willingness to plan lessons, prepare materials, and implement Creative Curriculum with training and guidance.
- Strong communication skills and the ability to interact respectfully with children, families, and staff.
- Ability to follow program policies, safety procedures, and positive guidance practices.
- Willingness to complete 15 hours of required training within the first six months and 30 hours within two years.
- Current CPR and First Aid certification, or willingness to obtain certification.
- Availability for full-time or part-time work between 8:30 a.m. and 4:30 p.m., Monday through Friday.

Previous childcare experience, early childhood education coursework, a CDA credential, and bilingual English/Spanish skills are preferred but not required. Training is provided for candidates who demonstrate commitment and a willingness to learn.

- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Highschool Graduate or GED

Application Instructions

Please email your résumé to thechildcarelearningacademy@gmail.com with the subject line “Daycare Assistant Teacher Application.”

Include a brief introduction, any relevant childcare experience or certifications, your availability, and whether you are seeking full-time or part-time employment. Applicants without prior childcare experience are welcome to apply if they are willing to learn and complete required training.

For questions about the position, call or text 585-747-0647. If calling and there is no answer, please leave a voicemail with your name, phone number, and a brief message so we can return your call.

Selected applicants will be contacted for an interview. Employment is contingent upon successful completion of required background checks and applicable licensing requirements.

Hablamos Español.

Language Requirements

English

Additional Information

We offer a supportive workplace where staff can build their skills and grow in early childhood education. Team members receive hands-on training, guidance with lesson planning and curriculum implementation, and ongoing professional development. We also assist with further education costs in related fields of study.

Our program participates in QUALITYstarsNY and uses Creative Curriculum to support intentional learning. We use Brightwheel for family communication and program updates.

Full-time and part-time opportunities are available between 8:30 a.m. and 4:30 p.m., Monday through Friday. Please include your availability when applying. This is an active, hands-on position in a licensed home daycare, requiring comfort with both teaching and daily caregiving.

We welcome applicants who bring patience, creativity, initiative, and a commitment to dependable teamwork. Bilingual English/Spanish applicants are encouraged to apply. Hablamos Español.