

Nyc Program Facilitator (Spanish Fluency Required)

Beyond Bedtime

New York, NY 10016

Coach / PD Provider

Part-time

Hybrid

\$30.00 - \$35.00 an hour*

* This is a part-time, non-exempt position. Work schedule: Approximately 10 hours per week on average, though hours may vary slightly from week to week based on program needs. Work may take place before, during, and after programs, including preparation, facilitation, and post-program responsibilities.

Posted on August 19, 2026

Organization Statement

Sleep is essential to every child's well-being, yet challenges like disruptive environments, inconsistent schedules, and limited resources often stand between children and the deep, restorative sleep they need.

We help children discover and experience the superpower of sleep, so they can wake up ready to learn, grow, and thrive. We combine the comfort of cozy pajamas, the magic of storybooks, and evidence-based sleep health education to support families in creating healthy bedtime routines.

Job Description

Beyond Bedtime is committed to building a culturally diverse team and strongly encourages qualified candidates from all backgrounds to apply.

About the Organization

Beyond Bedtime, formerly Pajama Program, is a national nonprofit that helps children discover and experience the superpower of sleep, so they can wake up ready to thrive. Sleep is essential to every child's well-being, yet challenges like disruptive environments, inconsistent schedules, and limited resources often stand between children and the deep, restorative sleep they need. For 25 years, we've provided new pajamas, storybooks, and sleep health education to children facing adversity—reaching more than 9 million children across the U.S. Through partnerships

with schools, shelters, and community programs, we combine the comfort of cozy pajamas, the magic of storybooks, and evidence-based sleep health education to support families in creating healthy bedtime routines.

Position Overview

The NYC Program Facilitator (Spanish Fluency Required) is responsible for delivering engaging, inclusive, and culturally responsive sleep health education programs for children and families in New York City. Reporting to the Senior Program Manager, the facilitator will primarily deliver Beyond Bedtime's Bedtime READY for Kids Workshop and Bilingual Bedtime READY for Families Workshop in English and Spanish.

This role supports the full program experience, including preparation, setup, facilitation, volunteer engagement, breakdown, and post-program documentation and data entry. The ideal candidate is a warm, dynamic, and dependable facilitator who connects authentically with children and adults, communicates effectively across cultures, and can adapt their approach to meet the needs of different audiences.

Core Responsibilities

Program Facilitation

- Facilitate Beyond Bedtime's Bedtime READY for Kids Workshop and Bedtime READY for Families Workshop in English and Spanish, and other Beyond Bedtime programs as needed.
- Deliver program content accurately while creating engaging, age-appropriate, and culturally responsive experiences for children and families.
- Foster an inclusive learning environment and adapt facilitation based on participant needs and group dynamics.
- Engage and guide individual and corporate volunteers during programs.
- Participate in required onboarding, training, and facilitator development.

Program Preparation and Logistics

- Collaborate with program staff to confirm schedules, participant needs, and event responsibilities.

- Prepare program materials and support setup and breakdown at Beyond Bedtime's New York City Center and partner locations.
- Communicate scheduling changes, supply needs, or program concerns promptly to the appropriate staff member.

Documentation and Feedback

- Distribute and collect participant surveys and other feedback tools.
- Complete attendance records, program notes, and required data entry accurately and on time.
- Share participant feedback and program observations to support continuous improvement.

Qualifications

Required

- Professional fluency in English and Spanish, with the ability to facilitate programs in both languages.
- Experience facilitating workshops, educational programs, or group activities with children and families.
- Strong public speaking, group management, and interpersonal communication skills.
- Ability to create welcoming, culturally responsive experiences for participants from diverse backgrounds.
- Organized, dependable, adaptable, and comfortable working both independently and collaboratively.
- Ability to travel throughout New York City and work on a variable schedule based on confirmed program dates.

Preferred

- Experience working with young children, particularly in early elementary settings.
- Background in education, early childhood development, family engagement, public health, social services, or nonprofit programming.
- Familiarity with trauma-informed or strength-based facilitation practices.

Responsibilities

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- Familiarity with trauma-informed or strength-based facilitation practices.
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Master's Degree

Application Instructions

Interested candidates should email their resume and a brief statement (150 words or less) describing why they would be a good fit for the role to cwilson@beyondbedtime.org, with the subject line: **NYC Program Facilitator 2026**. Cover letters are welcome but not required.

Language Requirements

English, Spanish