

# Director Of School Based Programs

Global Kids Inc

New York, NY 10016

Other

Full-time

Onsite

\$92,000.00 - \$98,000.00 an hour

Posted on July 16, 2026

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## Organization Statement

Global Kids' (GK) mission is to educate, inspire, and mobilize youth to become global citizens who are positively engaged in the world and are prepared for their future. Over our history, the organization has engaged thousands of young people innovating youth development programs that promote global awareness and action, building their agency to affect change in their community and beyond.

## Job Description

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The Director of School-Based Programs will oversee a portfolio of high school sites as part of the NYC Public Schools Community School Initiative, NYSED, and NYC DYCD grant-funded programs. The selected candidate will report to the Senior Director of School-Based High School Programs.

Responsibilities:

Supervision and Management:

- Coach, train, and provide capacity-building support for staff across all program sites to ensure adherence to programmatic standards and best practices
- Ensure school-based directors are working collaboratively with school administrators and school stakeholders

- Support a collaborative high school team that shares challenges, best practices, and resources
- Advance school goals, develop and execute quality programs and services
- Provide support to and supervision of high school directors within the portfolio, including:
  - Conduct regular staff supervision and team meetings
  - Use site visits for informal and formal observations, to provide immediate feedback, and offer support and coaching for areas of improvement
  - Review, interpret, and communicate regulatory requirements to staff; monitor and implement corrective action plans as needed
- Oversee program budgets and support directors in budget development and spending guidelines
- Manage HR functions in coordination with the Global Kids HR Director

#### Organizational Leadership and Stakeholder Engagement:

- Participate in the GK program leadership team, including providing input on programs, funding, staffing, organizational issues, and special initiatives and projects
- Assist in the hiring and training of GK staff
- Liaise with funders and program managers
- Manage confidential information in accordance with organizational and regulatory standards.
- Collaborate with Global Kids cross-functional teams, including communications, marketing, and program staff, to align messaging, branding, and goals for maximum impact

#### Program Development:

- Support the implementation of high-quality youth development, workforce development, and global educational programs across multiple schools
- Ensure that programs and services are aligned with the school's goals, GK outcomes, and funder expectations, and meet benchmarks for success
- Collaborate with partners to support the evolving needs of the school community

#### Outcomes & Evaluation

- Conduct regular internal audits to ensure proper data collection, contractual, and regulatory compliance
- Ensure each school-based program conducts annual assessments and needs assessments that seek input from all stakeholders and determine programming based on the ongoing

needs of students and families

## Responsibilities

Qualifications:

- Master's degree or higher in a related field and seven (7) years of relevant professional experience.
- Experience supervising personnel and managing staff across multiple sites.
- Experience managing multiple contracts with demanding performance measures and outcomes.
- Experience with or strong knowledge of the NYC Public Schools and Department of Youth and Community Development.
- Strong understanding of a wide array of NYC social service resources.
- Strong knowledge of global issues, political science, history, and social activism.
- Strong communication, writing, organizational, and technology skills.

[Apply Here](#)

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## Qualifications

See job description

- **Minimum Education Level:** Master's Degree
- **Preferred Education Level:** Master's Degree

## Application Instructions

Apply Online

## Language Requirements

English

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