

Montessori Head Toddler Teacher

Center for Montessori Education |NY Inc.

West Harrison, NY 10604

Teacher

Full-time

Onsite

\$45,000 - \$54,000 a year*

* 401 K with matching, Paid one-hour lunch, holiday and vacation time, Employer sponsored health insurance

Posted on July 8, 2026

Organization Statement

At MCC, we are proud of the exceptional quality and dedication of our teaching team. Our faculty, consisting of Montessori-certified teachers and caring assistants, embodies our commitment to delivering truly authentic year-round Montessori in a child care setting. The Montessori Children's Center was the first Montessori program in the United States to offer full-time, year-round child care for infants, toddlers, and preschoolers. We are a supportive community that applauds the individual and diverse gifts of children and adults. Our classrooms are safe and nurturing environments where children are allowed to explore and discover their unique place in the world. Our Montessori teaching enables us to strive to understand the individual needs of each child in our care, including their physical, social, emotional, intellectual, and spiritual needs, while we create an interdependent community to help propel a strong sense of connection and support development. MCC has been a model center since 1991, and we continue to advocate for Montessori and childcare.

Job Description

We are hiring a certified Head MONTESSORI TODDLER TEACHER with one year of experience with toddlers required to lead a classroom of 10-12 toddlers in an authentic Montessori environment for children from 18 months to 36 months. This is an amazing opportunity to work in a beautiful classroom with a team of passionate and dedicated Montessorians and assistants. Sunlit classrooms, generous outdoor space, and a supportive administration make this a great work experience. A gentle, calm, friendly nature, patience with and love of toddlers, and previous experience working as a HEAD in TODDLER Montessori are required, along with good organization, excellent communication skills, and the desire to be a team player. Love of singing is a plus! If toddlers are your passion and you believe that

Montessori is the way, this is a great job for you!

Responsibilities

- **Safe Supervision:** Supervise children throughout the day during activities, outside play, meals, snacks, bathroom, and nap time.
- **Classroom Management & Collaboration:** manage assistants to maintain a calm, clean environment that supports toddlers' developmental needs. Manages the emotional and physical tone of the room and supervises and directs Montessori Assistants to ensure a cohesive learning and care experience that follows MCC and OCFS policies and regulations.
- **Environment Preparation:** Design and maintain an organized environment that fosters independence and order. This involves rotating materials, keeping shelves orderly and clean, and ensuring that everything is complete and free of missing pieces. Bringing in appropriate work for individual children based on age and readiness.
- **Individualized Guidance:** Acts as a "guide," presenting individual and small-group lessons, leading group circle with music, movement, and finger-play songs daily.
- **Observation:** Spends time observing each child's daily, charting developmental milestones and social-emotional growth, using these notes to tailor future lesson planning as well as preparing conference reports and assessments
- **Care and Hygiene:** Assisting toddlers with sensitive developmental milestones like toilet education, hand-washing, wiping noses, and changing clothes.
- **Parent Communication:** Partnering with families to share developmental updates, address milestones, and write reports. Prepare parent-teacher conferences and guide parents on bringing Montessori principles into the home.

Qualifications

Associates Degree or CDA, Montessori Infant and Toddler Credential, 1 year working with toddlers in a Montessori program

- **Minimum Education Level:** CDA Credential
- **Preferred Education Level:** Associate's Degree

Application Instructions

Submit cover letter and resume, along with copy of Montessori Credential to Director, Ktkorngold@cmteny.com

Language Requirements

English

Additional Information

This full-time, head teacher position requires a person with experience working in a Montessori toddler environment with toddlers 18 months to 36 months, and a Montessori Infant and Toddler Credential.

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