

# Director Of Early Childhood Education - Soundview

Homes for the Homeless

Bronx, NY 10473

Program Director

Full-time

Onsite

\$80,000 - \$80,000 a year

Posted on April 14, 2026

## Organization Statement

Homes for the Homeless operates shelters for families experiencing homelessness in NYC. Our family residences are more than just a place to sleep. Families can make the most of their stay through accessing an array of onsite programs. Many of these programs are also available to people living in the local community. Our goal is to have a positive impact so families can thrive long after they leave our shelters.

## Job Description

We are excited to invite a passionate and experienced **Director of Early Childhood Education** to join our team! Homes for the Homeless (HFH) is searching for a dedicated Director of Early Childhood Education for our Families w/ Children facility in the Soundview area of the Bronx. The Director will manage the daycare and Pre-K center. This position is an excellent opportunity for an enthusiastic childcare and education professional to fully develop a high-quality program that meets the needs of a high-risk, vulnerable population. Join us and be a part of an organization that values your contribution and cares deeply for the community we serve.

## Responsibilities

- Manage a team comprised of a Head Teacher, Assistant Teacher, Daycare Helper, and Enrollment Specialist.
- Oversee a classroom of up to twenty children between 2-5 years old, if the Head teacher is unavailable.
- Lead staff recruitment and student enrollment efforts.
- Spearhead curriculum development and daily lesson planning alongside Head Teacher.

- Collaborate with administration and other department directors regarding child and family progress assessments and needs.
- Coordinate with administration for staff training, development, and background check clearances.
- Provide reports to agency administrators and program funders as needed.
- Liaise with appropriate City agencies including DOE, DOH, and ACS.

## Qualifications

- **Master's Degree or Bachelor's Degree in Early Childhood Education.**
- **Current NYS Teaching Certification.**
- At least two years of lead teacher experience in a program for children less than six years of age.
- Demonstrated supervisory experience.
- Ability to effectively lead a team and coordinate with other department directors as needed.
- Enthusiasm and a positive, strengths-based approach to program management and development.
- Must be willing to consent to a multi-phase criminal background check.
- Ability to lift 40 or more pounds.
- Ability to sit on the floor, bend down, and pick up children throughout the course of an eight-hour shift.
- **Minimum Education Level:** Bachelor's Degree
- **Preferred Education Level:** Master's Degree

## Application Instructions

Thank you for your interest in Homes for the Homeless! Please submit an application in our Career Center, so you may be directly connected to the hiring manager for this role. Here is the link:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=07299349-a3c4-4907-95a8-134329e452f8&cclid=19000101\\_000001&jobId=557728&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=07299349-a3c4-4907-95a8-134329e452f8&cclid=19000101_000001&jobId=557728&lang=en_US)

## Additional Information

In order to attract and retain a high-performance workforce, Homes for the Homeless offers a dynamic and rewarding work environment, with a focus on ensuring an appropriate work-life balance. In addition to a competitive salary, full-time permanent employees are eligible for excellent benefits including comprehensive health insurance (including medical, dental, and vision), an employer-funded 403(b) retirement plan, commuter benefits, life insurance, Work/Life Assistance Program, 3 weeks paid vacation, 10 sick days, 3 personal days and 12 paid holidays.

Homes for the Homeless is committed to promoting an inclusive organizational environment of dignity and respect. We are an Equal Opportunity Employer (EEO) committed to equal treatment, and prohibit any form of discrimination or harassment based on age, race, religion, creed, color, national origin, sexual orientation, veteran or military status, sex (including pregnancy, childbirth and related medical conditions), gender (including gender identity and gender expression), disability, predisposing genetic characteristics, marital status, arrest or conviction, domestic violence victim status, familial status, or any other basis that would be in violation of any applicable federal, state, or local law.