

Assistant Teacher

The Child Center of NY

Astoria, NY 11102

Assistant Teacher

Full-time

Onsite

\$18.19 - \$20.48 an hour

Posted on March 21, 2026

Organization Statement

The Child Center of NY strengthens children and families with skills, opportunities, and emotional support to build healthy, successful lives. Founded in 1953, The Child Center of NY has become a powerful community presence throughout the city. With 50 locations and 100 programs in NYC's most under-served communities, our 1,000+ results-oriented professionals make a difference for more than 40,000 children and their families each year.

Job Description

The Assistant Teacher is responsible for helping and supporting the teacher in the creation of a responsive, age-appropriate experience that fosters the physical, social, emotional, and intellectual growth of the children.

Responsibilities

- Perform the functions of this position with a strong understanding of the local, state, and other federal guidelines. Thorough knowledge and application of Developmentally Appropriate Practices
- Assist in facilitating activities of the children, including daily activities, field trips, selecting and arranging equipment and materials in the classroom in alignment with Early Childhood best practices as defined by National Education for Young Children (NAEYC), New York State Quality Stars Quality Rating and Improvement System), NYS Common Core, and NYS Early Learning Framework.
- Assist in maintaining a comprehensive and ongoing portfolio assessment for each child, including observations, developmental and social emotional assessments.

- Assist in maintaining a safe and healthy classroom environment. Assure that classroom equipment, furniture, materials, and supplies are properly maintained and stored.
- Follow the integration and implementation of children's I.E.P. (Individual Education Plan) or I.F.S.P. (Individual Family Service Plan) into lesson plans for individualized outcomes.
- Perform other duties, as may be required.

Qualifications

- A High School Diploma or GED with an age-appropriate Child Development Associates (CDA) Credential.
- Experience working with children.
- Proficiency in Microsoft Office products
- Ability to plan and carry out assignments independently.
- Ability to prioritize, adhere to timelines and multi-task
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential

Application Instructions

[Apply Here!](#)