

Teacher Aide

The Child Center of NY

Astoria, NY 11102

Assistant Teacher

Full-time

Onsite

\$18.19 - \$18.47 an hour

Posted on March 21, 2026

Organization Statement

The Child Center of NY strengthens children and families with skills, opportunities, and emotional support to build healthy, successful lives. Founded in 1953, The Child Center of NY has become a powerful community presence throughout the city. With 50 locations and 100 programs in NYC's most under-served communities, our 1,000+ results-oriented professionals make a difference for more than 40,000 children and their families each year.

Job Description

The Teacher's Aide is responsible for helping and supporting the teacher and assistant teacher in the creation of a responsive, age-appropriate experience that fosters the physical, social, emotional, and intellectual growth of the children.

Responsibilities

- Perform the functions of this position with a strong understanding of the Head Start Performance Standards and the component plans; and thorough knowledge and application of Developmentally Appropriate Practices
- Assist in facilitating activities of the children, including daily activities, field trips, selecting and arranging equipment and materials in the classroom
- Collaborate with other staff and classroom team members to maintain the function of classroom, focused on meeting the needs of children both collect and individual
- Assist in maintaining a safe and healthy classroom environment. Assure that classroom equipment, furniture, materials, and supplies are properly maintained and stored;
- Assist in conducting daily health checklist and monthly environment checklist.

- Assist in assuring that files are complete, accurate, and confidentially maintained.
- Perform other duties, as may be required.

Qualifications

- A High School Diploma or GED
- Will support families that predominantly speak Spanish or Bengali and others, may be required depending on client needs.?
- Experience working with children.
- Proficiency in Microsoft Office products
- Ability to plan and carry out assignments independently.
- Ability to prioritize, adhere to timelines and multi-task
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Highschool Graduate or GED

Application Instructions

[Apply Here!](#)