Career Development Center
New York Early Childhood Professional Development Institute

Infant/Toddler Teacher

Ithaca Community Childcare Center

Ithaca, NY 14850

Teacher | Full-time | Onsite | $20 - $22 a year*

* salary is dependent on education

Posted on December 8, 2025

Organization Statement

IC3 aims to provide families with the highest standard of child inspired, professionally nurtured care and opportunities for learning

Job Description

The Teacher is responsible for developing a cohesive teaching team, coordinating the curriculum, and managing the day-to-day operational activities of the classroom. Teachers must understand children's cognitive, social, emotional and physical development in order to ensure a safe and stimulating classroom environment where children are actively engaged and encouraged to succeed. The Teacher must be skilled in communicating with both children and adults in order to meet the needs of the children, effectively guide teacher assistants, and resolve parental concerns.

Responsibilities

Key Responsibilities

· Coordinate and implement educational curriculum by developing classroom activities based on developmentally appropriate practices and early learning standards.

· Lead by example; encourage teaching team success through modeling and coaching.

· Plan individual and group age-appropriate activities to actively engage children and encourage social, cognitive and emotional growth.

· Maintain frequent communications with parents through informal discussions, progress reports, and parent-teacher conferences.

· Ensure all center policies and state regulations are met.

· Ensure a healthy classroom environment – including maintaining appropriate hygiene and cleanliness standards and safety and security of children.

· Supervise teacher assistants and classroom volunteers to ensure they are following planned activities, hygiene and safety standards.

· Maintain accurate records, forms and files.

· Maintain personal professional development plan to ensure continuous quality improvement.

Additional Knowledge, Skills and Experience Required

· Create an environment that values the inclusion of all children.

· Exhibit commitment to professional growth and development.

· Strong oral and written communication skills and basic computer skills.

· Ability to work well with others (staff, children, and parents) and to foster a team environment.

· A strong understanding of child development.

· Adapt programming to meet the individual needs of each child.

· Excellent leadership, organizational, and interpersonal skills.

· Must clear full background check and must pass health screening.

Physical Requirements

Full range of motion to lift, squat and sit. Frequently lift, move or hold children with a range of weight from 10-40 pounds. Occasionally lift, move or hold more than 40 pounds.

Qualifications

Applicants must have a minimum of an Associate Degree in ECE or related field or an unrelated degree with 30 credit hours in ECE

- **Minimum Education Level:** Associate's Degree

- **Preferred Education Level:** Associate's Degree

Application Instructions

Mail or email a cover letter and resume to Ithaca Community Childcare Center, 579 Warren Road, Ithaca NY or email to program@icthree.org

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