

Child Care Assistant

Almond Tree Preschool

Brooklyn, NY 11225

Assistant Teacher

Full-time, Part-time, Contract, Seasonal, Temporary

Onsite

\$18.00 - \$21.00 an hour*

* wage is based on education and experience in early childhood education

Posted on October 22, 2025

Organization Statement

We are a small preschool / family daycare program in the Flatbush area in Brooklyn. Our mission is to nurture young children and facilitate joyful learning in a safe, cheerful, responsive environment to support their holistic development. Our bright spacious classroom accommodates a mixed-aged age group of 12 children, including 3K children. Our bright spacious classroom accommodates a mixed-aged age group of 12 children, including 3K children.

Job Description

The Child Care Assistant supports the program in creating a nurturing, engaging, and safe learning environment for young children. This role assists with implementing the daily curriculum, supervising children during activities, and ensuring a positive, developmentally appropriate classroom experience in alignment with state and city regulations.

Responsibilities

Position will assist with the following:

- Supervise and engage children with warmth and care all day.
- Support children's social and emotional growth.
- Create lesson plans and lead activities that match children's interests and development.
- Prepare materials and implement learning experiences.
- Observe, document and assess children's progress to guide teaching and communicate with parents.

- Support children with daily routines ie greeting/departing, nap/rest, meals/snacks, diapering/toileting, handwashing, transitions, health/safety practices.
- Keep the classroom safe, clean, and organized to encourage learning and independence.
- Take children outdoors daily including to Park and neighborhood walks
- Foster positive partnerships with families through regular communication and family engagement.
- Prepare and serve healthy meals and snacks that meet nutritional standards.
- Clean, sanitize and disinfect classroom areas as needed.
- Participate in ongoing training, meetings, and supervision.
- Take on additional tasks as needed.

Qualifications

- Must be at least 18 years old
- At least 2 years of experience working with young children
- Ability to pass a comprehensive background check and fingerprinting with the Department of Health
- Valid Pediatric CPR/First Aid certification (or willingness to obtain before start date)
- Must complete 10 hours of Health & Safety Training on the ECETP website before start date
- Three professional references (at least one must be from a child-related role)
- Able to bend, lift up to 30 lbs, and be physically active throughout the day including outdoor play
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential

Application Instructions

Send resumes to almondtreepreschool@yahoo.com

Additional Information

Paid holidays

Paid vacation

Tuition assistance after 1 year of employment

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