

Lead Teacher

Grand Street Settlement

Brooklyn, NY 11237

Teacher

Full-time

Onsite

\$35,601 - \$68,652 a year

Posted on August 21, 2025

Organization Statement

Grand St. Settlement's history is long and storied. Birthed from the efforts of our founder, Rose Gruening, Grand St. Settlement has grown into one of the largest, most impactful, and most trusted social services organizations in New York City. The one thing that hasn't changed? Our focus on supporting our neighbors.

Job Description

JOB SUMMARY: This position involves serving as a teacher in a preschool classroom, specifically focusing on children aged 3 to 4 years. The teacher will collaborate with another educator to ensure the effective management of a classroom comprising 15 to 20 children. Additionally, the teacher will work alongside a team of fellow educators and family members to implement the curriculum, aiming to achieve positive outcomes for children of all abilities.

Responsibilities

ESSENTIAL JOB RESPONSIBILITIES WILL INCLUDE

The teacher will ultimately be assessed based on a combination of skills, dispositions, and behaviors, some of which are specific to the service area of this position, while others reflect the general expectations for all employees within our program. The teacher will be expected to demonstrate competency in the following functions:

1. **Child Growth & Development:** Utilizes knowledge of child growth and development principles to work effectively with children, collaborate with related service areas, and communicate with both internal and external stakeholders.

2. **Planning:** Develops individualized plans for each child, setting goals based on identified needs and outlining objectives and activities to achieve established outcomes.
3. **Program Implementation:** Executes daily lesson plans that respond to the needs and interests of children, incorporating observations, anecdotal record-keeping, and knowledge of early childhood development and key experiences.
4. **Family Partnerships:** Cultivates positive and productive relationships with families, emphasizing the establishment of trust and rapport.
5. **Communication and Service Coordination:** Shares relevant information with the director and family assistants to ensure coordinated services that address the needs of individual children and families. Participates in case conferences as necessary.
6. **Record Keeping and Reporting:** Collects and maintains data related to individuals, families, and classrooms for documentation, ongoing assessment, evaluation, and record keeping to support effective individual and program planning.
7. **Ongoing Monitoring and Self-Assessment:** Analyzes child outcomes on a classroom basis twice a year, consults with the education coordinator, and modifies curriculum planning and implementation as needed.

Qualifications

EDUCATION, EXPERIENCE, AND REQUIRMENTS:

- **Education: BA/BS in Early Childhood Education required** - MA/MS in Early Childhood Education preferred.
- **Certification:** Must be certified or actively working towards certification in Early Childhood Education, specifically for ages birth to 2nd grade.
- **Skills:** Basic computer literacy, including proficiency in email, word processing, and internet navigation. Strong understanding of child growth and development principles. Excellent communication skills to foster family partnerships and collaborate with colleagues.
- **Experience:** Previous experience working with young children in a classroom setting is preferred.

PRE-EMPLOYMENT REQUIREMENTS:

- **Background Checks:** Must complete necessary DOE fingerprinting \$101.50, screening through the Statewide Central Register (SCR) \$25.00, and medical evaluations prior to employment. (Fee's applicable)

- NYC & DOH Training Certificate required: Candidate must complete a series of training prior to employment. Child mandated reporter, Foundations of health and safety, Infectious disease, Code Ana, CPR & First aid, SIDS, Sexual harassment, CACFP, and other required training.
- **Minimum Education Level:** Bachelor's Degree
- **Preferred Education Level:** Master's Degree

Application Instructions

HOW TO APPLY:

Please submit a resume and thoughtful cover letter, outlining how your skills and experience meet the qualifications of the position you are applying for. If selected, we ask that you also provide us with three (3) professional references that we can contact (at least one (1) professional reference should be from a former supervisor). Please click on the link provided below, or use the link in the search bar, and apply online through our career center.

https://workforcenow.adp.com/jobs/apply/posting.html?client=grandst&cclid=19000101_000001&type=MP&lang=en_US

No phone calls, please!

Please be advised that job offers can only be made once your clearances come through!

Equal Opportunity Employer