

# Head Start Teacher

Catholic Charities Brooklyn & Queens

Brooklyn, NY 11201

Teacher

Full-time

Onsite

\$21.78 - \$41.70 an hour\*

\* compensation will be determined based on educational credentials, such as a Degree in Education, NYS Evaluation, or Birth-2 Certification

Posted on August 7, 2025

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## Organization Statement

For over 125 years, Catholic Charities Brooklyn and Queens has been providing quality social services to the neighborhoods of Brooklyn and Queens, and currently offers 160-plus programs and services for children, youth, adults, seniors, and those struggling with mental illness.

## Job Description

**The Head Start (HS) Teacher** will supervise the teaching team in planning and executing age and developmentally appropriate activities reflecting the Montessori curriculum. The candidate will be responsible for supervising the implementation of activities that will promote social, emotional, cognitive, physical, and creative development of children. The teacher will elicit input from Assistant Teacher and Teachers-Aide to complete written observations, progress reports, outcomes reporting, CROWD, and other documents relevant to the tracking of children's progress. The candidate will assist the Assistant Program Manager in facilitating parent involvement in all aspects of the program and promoting positive growth and professional development. The candidate will adhere to policies and procedures established by CCNS, ACS, DOH, DOE, and CACFP and comply with procedural norms and standards of attendance, punctuality, and confidentiality relevant to HIPAA.

## Responsibilities

- Supervises the teaching team's work to ensure a learning environment based on the Montessori approach that helps the children develop physically, emotionally, socially, cognitively, and creatively.

- Utilizes information obtained via observations, conferences, tracking, etc. to design developmentally appropriate and individualized lesson plans.
- Establishes and maintains positive relationships with parents/families via open communications, training, and other developmental activities.
- Performs other duties as assigned.

## Qualifications

- Minimum of 60 credits, including 24 credits in Education or Early Childhood Education required.
- Bachelor's Degree/Master's Degree in Education or Early Childhood Education; CDA required or 24 credits in Education or Early Childhood Education for a Degree in an unrelated field.
- MA/MS in Early Childhood Education or N.Y.S. Initial/Professional Certification - Birth-2 preferred.
- 2 years of teaching experience in a preschool classroom environment preferred.
- 300 hours supervised student teaching (one half with children under 6 years) or 1 year paid teaching experience with children under 6 years.
- If not already obtained CDA or 24 credits in Education or Early Childhood Education, must commit to complete the CDC training program within the first year of hire.
- If not already Montessori trained, must commit to enroll in the Agency's Montessori training program within the first year of hire.
- Bilingual Spanish/English; Russian/English; Chinese/English; Korean/English; English/Creole speaking preferred.
- Must be able to occasionally lift and/or move up to 30 pounds
- Able to travel to multiple locations within the five boroughs as needed.
- **Minimum Education Level:** Bachelor's Degree
- **Preferred Education Level:** Bachelor's Degree

## Application Instructions

Submit your application at <https://jobs.dayforcehcm.com/en-US/ccbq/CANDIDATEPORTAL/jobs/26611>

## Additional Information

**BENEFITS:**

We offer competitive salary and excellent benefits including:

- Generous time off (Vacation/ Personal Days/ Sick Days/ Paid Holidays annually)
- Medical,
- Dental
- Vision
- Retirement Savings with Agency Match
- Transit
- Flexible Spending Account
- Life insurance
- Public Loan Forgiveness Qualified Employer
- Training Series and other additional voluntary benefits.

For more information on our organization, please visit our website at:

[www.ccbq.org](http://www.ccbq.org) EOE/AA.