

# Assistant Teacher

East Calvary Day Care Center

New York, NY

Assistant Teacher

Full-time

Onsite

\$20.00 - \$22.00 an hour\*

\* We consider the collective bargaining salaries scales to determine wages

Posted on March 6, 2025

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## Organization Statement

East Calvary Day Care Center has served the Central Harlem for fifty plus years.

We are licensed by the Dept. of Health. We have three classrooms and are contracted with the Dept. of Education providing both 3K and Pre-K services. We service families year-round and our program hours of operation are 8:00 am to 6:00 pm. Our staff are members of Union DC37/1707, they receive sick and vacation time, medical/dental benefits, pension, 401K plan, and other benefits as per the collective bargaining agreement. The curriculum that is implemented is the "Creative Curriculum". Teaching staff also works with the online "Teaching Strategies Gold" to track our children's progress.

## Job Description

Full-Time Assistant Teacher with Early Childhood experience. A CDA is the minimum qualification. An associate's degree in early childhood education degree is preferred. (Degree can be in a related field). Assistant teacher is able to work in either a 3K or Pre-K classroom. Also, the candidate must be available to work the hours from 8:00 to 6:00. The teaching staff has a rotating schedule; therefore, the schedule is flexible. It may be 8:00 to 3:30 or 10:30 to 6:00.

## Responsibilities

The Assistant Teacher will support the Lead Teacher in the classroom. Working as a team is essential. The Assistant Teacher needs to be or become familiar with the "Creative Curriculum" (Can be trained if needed). Also, applicant should be computer knowledgeable. There will be some work to be done on a computer. The most important responsibility is to be to a nurturing caregiver, demonstrates patience, kindness, and makes children feel safe and loved.

## Qualifications

At minimum a CDA certificate. An associate's degree in early childhood is preferred. Ideally, we would like a candidate who has some experience working with young children. Also, continuing their education, pursuing to become a certified lead teacher as a goal is a plus.

- **Minimum Education Level:** CDA Credential
- **Preferred Education Level:** Associate's Degree

## Application Instructions

East Calvary Day Care Center

1 W 112 ST. NY. NY. 10026

eastcalvarynursery@yahoo.com

212-534-5249

Ask for director - Mr. George

Please call or email if interested in applying. Director will respond.

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## Additional Information

We are looking to hire immediately. Full Background Check is required. Fingerprint cost is paid by East Calvary DCC.