

# Childcare Teacher Assistant – Floater

The Neighborhood Center

Utica, NY

Assistant Teacher

Full-time

Onsite

\$16.50 - \$16.50 an hour

Posted on March 6, 2025

## Organization Statement

At The Neighborhood Center, Inc, we are committed to providing equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, genetics, sexual orientation, gender identity or expression, veteran status, or any other legally protected status.

We believe that diversity, equity, and inclusion are essential to the success of our organization and are dedicated to creating a workplace that welcomes and values all individuals. We strive to create a culture that fosters respect, openness, and understanding, and we encourage people from all backgrounds to apply for open positions.

Our commitment to equal opportunity employment applies to all aspects of employment, including recruitment, hiring, promotion, transfer, compensation, benefits, training, and termination. We are committed to creating a work environment that is free from discrimination, harassment, and retaliation, and we expect all employees to share in this commitment.

*If you are passionate about our mission and believe that you would be a good fit for our organization, we encourage you to apply for any open positions that match your qualifications and experience. We look forward to reviewing your application and getting to know you better.*

## Job Description

Under the ultimate direction of the Child Care Site Supervisor, the Child Care Teacher Assistant is responsible to assist the Child Care Teacher in the planning and implementation of a program for social, emotional, cognitive and physical development of children 6 weeks to 5 years of age. A Child Care Teacher Assistant is responsible for assisting in the daily provision of activities and establishing a healthy routine for a group of children in the child care program. He or she assists in providing age appropriate daily activities and a positive framework for a safe and enriching classroom environment.

## Responsibilities

- Assists the Child Care Teacher with preparation, implementation and evaluation of the classroom activities and curriculum as a whole as well as specific activities.
- Cares for children's physical needs, which may involve lifting and carrying very young children.
- Assists in maintaining an environment that is safe, healthy, orderly and appealing.
- Shares with the Child Care Teacher observations and insights relating to specific children in the group.
- Alerts the Child Care Teacher to children with special needs, to problems, incidents and emergencies to ensure appropriate intervention is taken.
- Develops and maintains a cooperative working relationship with child care parents and guardians.
- Assists in planning and implementing educational and recreational family activities that meet varying client needs.
- Reports to the Child Care Teacher the need for supplies, materials, equipment and repairs. Participates effectively in supervisory conferences and staff meetings
- Maintains a professional manner at all times and adheres to The Neighborhood Center policy, procedures and Agency Mission Statement.

## Qualifications

- **A High School Diploma / Equivalency Diploma preferred**

OR

- **One (1) year experience working with children less than 13 years of age required.**
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential

## Application Instructions

<https://www.neighborhoodctr.org/>

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<https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRIZWQuY29tL0VtcGxveWVySm9iL2UzZTE5OGQzLTM1ZjAtNGI5Yy1iM2ViLWNjMGZiYzBjYTg2OQ%3D%3D&>

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## Additional Information

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