

## **Assistant Teacher**

Divine Wisdom Catholic Academy

Douglaston, NY

Assistant Teacher

Full-time Onsite

\$18.85 - \$18.85 an hour\*

\* (\$25,500.00 annually) Medical and Dental Insurance included Posted on January 10, 2025

#### **Organization Statement**

Divine Wisdom Catholic Academy offers full day 3k and Pre-k for All Classes. 3k and Pre-k classes are fully funded by the Department of Education.

### **Job Description**

Candidate will provide direct care to young children assisting lead teacher supervise Center Time, maintain a safe environment and supporting their overall development by participating in planned activities, all under the guidance of the lead teacher while ensuring the students well-being and adhering to safety regulations. Â

Key Responsibilities include:  $\hat{A}$   $\hat{A}$  \* taking students for bathroom breaks \* supervise students during outdoor recess and special classes (Music and Gym once a week) \* help students with self care routines such as guidance through handwashing \* preparing and setting up the classroom for activities \* cleaning and sanitizing toys and surfaces \* assist with serving meals \* assisting with set up for rest time

\* communicating with lead teacher regarding children's needs and progress

#### Qualifications

Highschool DiplomaÂ

Ability to provide a nurturing and supportive environment.Â

Ability to work effectively as part of a team.

• Minimum Education Level: Highschool Graduate or GED

• Preferred Education Level: Highschool Graduate or GED

# **Application Instructions**

Please email resume to Divine Wisdom Catholic Academy's Assistant Principal Sylvia Roccia at sroccia@dwcaonline.org

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