

# Assistant Teacher

Almond Tree Group Family Daycare

Brooklyn, NY

Family Child Care Provider

Full-time, Part-time

Onsite

\$16.50 - \$19.00 an hour\*

\* Hourly rate is \$16.50- \$19 based on experience & education

Posted on November 15, 2024

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## Organization Statement

We are a small preschool / family daycare program in the Flatbush area in Brooklyn. Our mission is to nurture young children and facilitate joyful learning in a safe, cheerful, responsive environment to support their holistic development. Our bright spacious classroom accommodates a mixed-aged age group of 12 children, including 3K children. Our bright spacious classroom accommodates a mixed-aged age group of 12 children, including 3K children.

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## Job Description

We are seeking a Teacher Assistant to work in our group family daycare. In this role you will support the program in providing a nurturing and educational environment for a mixed-age group of 2yo to 5yo, assist with daily classroom activities, supervise children, maintain a safe space, and help implement our curriculum while working alongside our Team and under the guidance of the Directors.

Full-time and part-time available:

M-F: 8:30a-5pm or

M-F: 8:30am-1pm or

M-F: 1pm- 5pm

## Responsibilities

- bring joy and creativity to the classroom environment and children's learning

- have a loving, gentle, supportive approach with children
- supervise children at all times to ensure their safety
- cultivate positive relationships with children, parents and Team
- prepare materials and space and help with activities
- communicate with families and provide feedback on children's progress
- prepare and serve meals and assist children with personal hygieneÂ ie diaper changing/potty, handwashing
- perform housekeeping ie: wash dishes, sweep floor, clean table & chairs, sanitize/disinfect surfaces after activitiesÂ

## Qualifications

- Child Development Associate credential preferred or willingness to start CDA program
- minimum of 2 years of experience caring for children under six years of age OR; 1 year of experience caring for children under 6 years of age plus 6 hours ECE trainingÂ
- be capable of providing safe and suitable care to children
- successfully complete fingerprinting and background check (we will provide how-to instructions)
- be ableÂ to take frequent walks, kneel, bend, squat or crawl, lift 30 lbs
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential (with credit-bearing certificate)

## Application Instructions

send resume to [almondtreepreschool@yahoo.com](mailto:almondtreepreschool@yahoo.com)Â

## Additional Information

### Must completeÂ the following before the 1st day of work:Â

- 15 hours health and safety training to startÂ (we will provide training)
- Pediatric & Adult CPR and First Aid trainingÂ (complete on your own)
- current medical statement (we will provide the form for your doctor to complete)Â
- start fingerprinting and background check with the Department Of Health (we will provide assist you with this)

- provide 1 professional reference and 1 personal reference that are not relatives

and

**Benefits: After 90 days of employment:**

- 10 paid holidays
- 15 paid vacation days
- Pay for professional development days
- \$300/yr for medical/tuition expenses