

# Pre-K Program Group Leader

Healthy Kids Extended Day Programs Inc.

Cohoes, NY

Other

Part-time

Onsite

\$16.50 - \$17.00 an hour

Posted on November 12, 2024

## Organization Statement

**WHO WE ARE:** Healthy Kids is not just another childcare provider. We are Inc. 5,000's fastest-growing provider of Early Learning, Before and After School, and Summer Camp Programs with over 100 locations and growing. We are a certified benefit corporation on a mission to reinvent accessible and affordable childcare for today's families and create opportunities for our team to do what they love (and feel valued while doing it). Join our award-winning community and dive into a world of excitement, growth, and endless possibilities. Check out what it's like to work with us at <https://www.healthykidsprograms.com/workwithus>.

## Job Description

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**We are currently hiring Pre-K Group Leaders for our Before and After Program at Van Schaick Grade School in Cohoes, NY.**

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**JOB STATUS:** Part-Time, Non-Exempt

**HOURS:** 7am-8:45am/3pm-5:30pm

**PAY:** \$16.50 - \$17.00 per hour

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## JOB CONSISTS OF:

- **Guiding Compliance:** Ensure that both staff and program adhere to OCFS guidelines, Healthy Kids policies, and the rules set by our host school.

- **Bringing the Fun:** Direct engaging hands-on activities based on the Healthy Kids Way Curriculum, covering fitness, STEAM, academics, arts, and more. Plus, don't forget about homework completion – you'll be the ultimate homework hero!
- **Be a Role Model:** Create a safe, healthy, and mega-fun environment where kids can thrive. Be the ultimate role model they'll look up to every single day.
- **Managing Like a Boss:** Assist the Site Director with certain management tasks, including maintaining accurate attendance and registration records, and ensuring proper staffing levels to keep the program running smoothly. You will be the designated person in charge when the Site Director is not on site.
- **Keeping Everyone in the Loop:** Maintain open lines of communication with parents and family members through the Playground App.
- **Team Collaboration:** Communicate effectively and regularly with the Site Director, ensuring they're up to speed on daily occurrences and addressing any issues that arise in a timely manner. By working together as a cohesive team, we'll provide the highest quality of care, foster a positive working environment, and proactively tackle any challenges that come our way.

## Qualifications

### Requirements

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#### EDUCATION AND EXPERIENCE:

Associate's degree in Child Development, Child Development Certificate, Bachelor's Degree and or equivalent degree

OR

Child Development Associate Credential or another Office-recognized credential specific to the preschool developmental period (With 1 year of experience)

OR

9 Credits in Early Childhood or a related field with a plan of study leading to Associates or other Office recognized credential (with 1 year of experience)

#### QUALIFICATIONS:

- Get ready to ace a background check, including fingerprinting, references, SEL & SCR.

- You've got the green light from your doctor - medically fit to rock all the job duties and free of any communicable diseases including TB.
- You're warm, friendly, and upbeat. Exceptional people skills are your jam, whether it's with kiddos, parents, or fellow team members. Plus, you're professional, reliable, and always prompt.
- You're ready to bend, stretch, lift, carry (up to 50 lbs.), and basically do whatever it takes to keep up with energetic kiddos!
- **Minimum Education Level:** CDA Credential
- **Preferred Education Level:** Some College Credits

## Application Instructions

To apply for the Pre-K Program Group Leader position, please visit the following link: <https://recruiting.paylocity.com/recruiting/jobs/All/7fc41a6e-848a-4a03-989b-deb9a4c28f27/HEALTHY-KIDS-PROGRAMS>. Once you apply, you will have a chance to schedule a chat with the hiring manager, who can best fill you in on the position!

## Additional Information

### PART-TIME PERKS:

- **On-Demand Pay:** Because why wait for payday when you can have your money when you need it?
- **Telehealth Benefits:** Stay healthy and happy with access to virtual care
- **401(k) for eligible employees PLUS a 1% employer match:** Yep, we're serious about your future too!
- **Paid Sick Time Off:** Because everyone needs a break sometimes.
- **Career Development:** Level up your skills and expertise on us!
- **Growth Opportunities:** We're growing and we need people to grow with us!
- **AFLAC Supplemental Plans:** Because we believe in going above and beyond to take care of our team.
- **Did we mention certain applicants qualify for tuition assistance?** Reach out to us for all the details!

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*Healthy Kids is dedicated to creating a workforce that promotes and supports diversity and inclusion. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.*

*This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. Healthy Kids Programs makes hiring decisions based solely on qualifications, merit, and business needs at the time. For more information, visit: [healthykidsprograms.com](http://healthykidsprograms.com)*