

# Education And Training Specialist (School-Age)

Child Care Resource Network

Buffalo, NY

Coach / PD Provider

Full-time

Hybrid

\$21.32 - \$21.32 an hour

Posted on October 23, 2024

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## Organization Statement

### Who We Are:

Child Care Resource Networkâ€™s mission is to promote quality, affordable, accessible care and learning for all children by supporting and empowering families, caregivers, education professionals, and employers. We are a family-friendly agency, supporting our employees and their families with excellent benefits and a commitment to making CCRN a great place to work for everyone.

### How CCRN Supports Our Employees:

- Babies at Work program to support new parents and their babies
- Access to Shared Company vehicles, to minimize wear and tear or mileage on your personal vehicle
- Generous PTO that begins accruing immediately upon employment
- 16 days of paid holiday pay, including a floating holiday
- Competitive Health insurance
- Discounted Dental and Eyeglass coverage
- Trainings, Professional Memberships, and Professional Development Classes paid for by CCRN to help your professional growth!

## Job Description

### As An Education and Training Associate, You Will:

- Be a great teacher and an engaging speaker

- Be passionate about learning and educating school-age providers in the community
- Provide training, coaching, and technical assistance to school-age providers using all modalities
- Implement professional development training which will include the School-Age Care Credential (SACC)
  - Utilize current research-based and best practice information
  - Use feedback from evaluative tools to guide decision making and planning
  - Meet the diverse needs of providers in the community
- Implement Education and Training Department programs and initiatives
- Conduct school-age program observations and assessments
- Track data related to Education and Training Department programs and initiatives
- Serve as a member of the Education and Training team and attend meetings and trainings
- Serve on a committee supporting our internal and/or external community
- Serve as a member of the CCRN team and actively participate in required meetings, trainings and outreach events.
- Carry out or assist with other tasks in addition to the duties listed on this job description, in accordance with the agency's team philosophy

## **Qualifications**

### **What You'll Bring to this Position:**

- Bachelor's Degree in Child Development, Childhood Education, and/or Elementary Education or related field and three years of direct school-age program experience; or an Associate Degree and/or NYS School-Age Care Credential with six years of direct experience.
- Current New York State Training and Technical Assistance Professional Credential (T-TAP) Credential or plan of action to achieve credential within first six months of hire
- Minimum one year experience training adults, including planning and development of curriculum
- Strong knowledge of child development Birth-12, with a focus on school-age
- Ability to apply knowledge in varied school age settings.
- Excellent oral and written communication skills

- Excellent human relation skills and the ability to communicate effectively with diverse groups of people including the current predominant linguistic, racial and ethnic populations of Erie County
- Ability to work independently
- Willingness to regularly travel in Erie County
- Available to work evenings and weekends
- Multilingual in English and Spanish or other languages that would support servicing our customers a plus

### **Certificates, Licenses, Registrations**

- Valid NYS Driver License and a vehicle with current registration and insurance
- **Minimum Education Level:** Some College Credits
- **Preferred Education Level:** Bachelor's Degree

### **Application Instructions**

Please email resume to [dgoodman@cfsbny.org](mailto:dgoodman@cfsbny.org)