

# Toddler Teacher Assistant

Oxbridge Development Center LLC

Elmhurst, NY

Assistant Teacher

Full-time

Onsite

\$16.00 - \$18.00 an hour\*

\* Wages are influenced by both experience and education.

Posted on October 16, 2024

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## Organization Statement

At Oxbridge Development Center, we are dedicated to providing a warm, inclusive, and stimulating environment for young learners. Our mission is to foster a love of learning through play and exploration, ensuring that each child develops socially, emotionally, and intellectually. We believe that every child deserves the best start in life, and we work closely with families to support their child's growth.

## Job Description

As a Teacher Assistant, you will support the lead teacher in implementing engaging and age-appropriate lesson plans and activities. Your responsibilities will include supervising and interacting with children during playtime to ensure their safety and well-being while promoting their social, emotional, and cognitive development through positive guidance. You will help maintain a clean and organized classroom, prepare materials for daily activities, and assist with routines such as mealtimes and nap times. Additionally, you will communicate effectively with parents about their children's progress and experiences and participate in team meetings and professional development to enhance your skills in early childhood education. We are looking for creative individuals who are passionate about fostering a love of learning in young children.

## Qualifications

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- A minimum of a high school diploma.
- Must be willing to obtain fingerprint clearance and complete CPR training.

- Previous experience working with young children is preferred.
- Strong communication and interpersonal skills.
- Patience, creativity, and a genuine passion for working with toddlers.
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Some College Credits

## Application Instructions

If you are interested, please submit your resume to Oxbridge.op@gmail.com.Â

We conduct a two-step interview process: one online and the other through an in-person demonstration.

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