

# Upk Head Teacher

Haverstraw Daycare Learning Center

Haverstraw, NY

Teacher

Full-time

Onsite

\$25.00 - \$30.00 an hour

Posted on July 12, 2024

---

## Organization Statement

Haverstraw Daycare Learning Center specializes in taking care of children and preparing them for success in all aspects.

## Job Description

We are looking for a dedicated and enthusiastic UPK teacher to complement our qualified workforce of educators and child care providers. You will be responsible for preparing and implementing a complete educational teaching plan according to the NYS standards to ensure quality education for the children in our program. It will be fundamental to provide knowledge and instruction to students while also helping them develop their personalities and skills. The ideal candidate will be passionate about the job, and reach out to students and create a relationship of mutual trust. They will know how to organize a class and make learning an easy and meaningful process. The goal is to help cultivate the students'™ interest in education and be their dedicated ally in the entire process of learning and development.

## Responsibilities

- Present lessons in a comprehensive manner and use visual/audio means to facilitate learning
- Provide individualized instruction to each student by promoting interactive learning
- Create and distribute educational content (notes, summaries, assignments, homework etc.)
- Assess and record students'™ progress and provide grades and feedback
- Maintain a tidy and orderly classroom
- Collaborate with other teachers, parents and stakeholders and participate in regular meetings
- Plan and execute educational in-class and outdoor activities and events

- Observe and understand students'™ behavior and psyche and report suspicions of neglect, abuse etc.
- Develop and enrich professional skills and knowledge by attending seminars, conferences etc.

## Qualifications

- Have completed a NY State registered program\* in **Early Childhood Education (Birth to Grade 2)**
- Have taken and passed all of the required **NYS Teacher Certification Exams**
- Pass a fingerprint-based background check
- Proven experience as a teacher
- Thorough knowledge of teaching best practices and legal educational guidelines partnered with a willingness to follow the school's™ policies and procedures
- Excellent communicability and interpersonal skills
- Well-organized and committed
- Creative and energetic
- Strong moral values and discipline
- Knowledge of CPR & First Aide
- Degree in teaching or in a specialized subject with a certificate in education
- Planning curriculum & lesson plan
- Maintaining record
- Classroom management
- Conflict resolution
- Up-to-date teaching methods
- Behavior management
- Performance evaluations
- Aware of technological advancements
- Ability to grade assessments
- Basic knowledge of all subjects
- Good verbal and written communication skills
- Leadership

- Time management
- People skills
- Problem solving & troubleshooting
- Critical thinking
- Passion
- Disciplined
- Ability to handle stress and pressure
- Team spirit
- Collaboration
- **Minimum Education Level:** NYS Teacher Certification
- **Preferred Education Level:** NYS Teacher Certification

## Application Instructions

If you are interested in applying for this position, click the link below to begin the application process.Â

[Click here to apply for the UPK Teacher Position!](#)

Thank you!

## Additional Information

We are hiring URGENTLY!Â