

# Early Childhood Lead Teacher

YMCA of Greater Rochester

Rochester, Ny, NY

Assistant Teacher

Full-time

Onsite

\$18.50 - \$18.50 an hour

Posted on January 8, 2024

## Job Description

### POSITION SUMMARY:

Under the direction of the Center Director, the Child Care Lead Teacher is responsible for planning and implementing the daily program as it relates to children and their classroom activities. Major emphasis is on program excellence and developing quality care of the highest standard. The Child Care Lead Teacher will maintain ongoing program continuity by ensuring that schedules program and facility use plans are followed and adhere to OCFS and NAEYC regulations and standards. The position is responsible for demonstrating YMCA leadership competencies to ensure the mission, purpose, image and core values of the YMCA of Greater Rochester is conveyed.

## Responsibilities

### ESSENTIAL FUNCTIONS:

- Develop and implement lesson plans.
- Develop and implement daily classroom activity.
- Ensure parents/guardians sign in and out on a daily basis.
- Cultivate and maintain a positive working relationship with co-workers and parents.
- Create and maintain a safe and attractive learning environment.
- Expand job knowledge and classroom skills on an ongoing basis.
- Inform management staff of major situations requiring management attention.
- Organize center events (field trips, school pictures, etc.).

• Responsible for classroom cleanliness.

• Know the emergency procedures, rules, and regulations.

• Know and implement established child care policies and NYS OCFS regulations.

• Attend all required meetings and training.

• Maintain required certifications.

• All other duties as assigned.

## **Qualifications**

### Requirements

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• Must possess an Associate's degree in Early Childhood, or degree in related field with six credit-bearing classes in Early Childhood, must meet all OCFS regulations and have experience leading groups of children which include:

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Associate degree in Early Childhood or Child Development, or related field AND one-year experience related to caring for infants and toddlers

OR

Infant/Toddler Credential or Infant/Toddler CDA AND two years' experience related to caring for children

OR

CDA AND two years' experience caring for children (one of the years has to be working with infants and toddlers)

OR

9 College credits in Early Childhood, Child Development or a related field with a plan of study leading to a credential AND two years' experience related to caring for children (one of the years has to be working with infants and toddlers)

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• Knowledge of various resources for programming ideas and the skills to utilize that information in directing daily activities.

• Bring to this position maturity, responsibility, and a sincere interest in working with people.

• Have strong interpersonal, communication, and organization skills.

• CPR/AED and First Aid Certified or the ability to obtain within 60 days of hire.

- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential

## Application Instructions

Email resume to [hunter.paige@rochesterymca.org](mailto:hunter.paige@rochesterymca.org)