

Full Time Buildings & Grounds Manager

Long Island Head Start

Patchogue, NY

Other

Full-time

Onsite

\$38.25 - \$38.25 an hour

Posted on September 1, 2023

Job Description

Position Description:

The Buildings & Grounds Manager is responsible for the coordination of maintenance and repair of the organizationâ€™s facilities, assuring that they meet design and space requirements, health and safety requirements, and cleaning and repair requirements.

Qualifications

Requirements:

Understanding of and ability to implement sound facilities maintenance programs; ability to prepare and present clear verbal and written reports; understanding of laws and regulations that pertain to facilities requirements; ability to learn and utilize current and emerging facility maintenance and management technologies; Must maintain current knowledge of Occupational Safety and Health Agency (OSHA).

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Education and Experience:

Minimum: High School diploma and five (5) years experience in building maintenance with at least two (2) years in a supervisory position or comparable education and experience

- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Highschool Graduate or GED

Application Instructions

To apply for the position, applicants should mail, fax (631) 758-2953, or email resumes to humanresources@liheadstart.org. Please indicate the position desired. For more information, visit our website at www.liheadstart.org.

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