

Full Time Buildings & Grounds Manager

Long Island Head Start

Patchogue, NY

Other

Full-time

Onsite

\$38.25 - \$38.25 an hour

Posted on September 1, 2023

Job Description

Position Description:

The Buildings & Grounds Manager is responsible for the coordination of maintenance and repair of the organization's facilities, assuring that they meet design and space requirements, health and safety requirements, and cleaning and repair requirements.

Qualifications

Requirements:

Understanding of and ability to implement sound facilities maintenance programs; ability to prepare and present clear verbal and written reports; understanding of laws and regulations that pertain to facilities requirements; ability to learn and utilize current and emerging facility maintenance and management technologies; Must maintain current knowledge of Occupational Safety and Health Agency (OSHA).

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Education and Experience:

Minimum: High School diploma and five (5) years experience in building maintenance with at least two (2) years in a supervisory position or comparable education and experience

- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Highschool Graduate or GED

Application Instructions

To apply for the position, applicants should mail, fax (631) 758-2953, or email resumes to humanresources@liheadstart.org. Please indicate the position desired. For more information, visit our website at www.liheadstart.org.

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