

Teacher's Aide

Riverdale Neighborhood House

Bronx, NY

Other

Part-time

Onsite

\$17.00 - \$18.00 an hour

Posted on August 17, 2023

Organization Statement

Riverdale Neighborhood House, Inc (RNH) serves the vibrant, diverse community of Riverdale offering programs and human services for families and individuals in the greater Bronx. Our highly respected Early Childhood Center offers educational programs for 3K and Pre-K for All. RNH is looking to hire a **Part-Time Teacher's Aide** to work with preschool aged children for the **2023-2024 School Year**.

Job Description

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Work Schedule: Monday - Friday from 3:00-6:00 PM

Responsibilities

Responsibilities & Duties:

- Assist and cooperate with the Head Teacher and Assistant Teachers to ensure the safety of all children
- Assist in the implementation of the curriculum;
- Help achieve RNH's commitment to uphold all NYC and NYS educational standards;
- Attend supervision meetings with your Head Teacher;

- Participate in group conferences and workshops to further professional growth as suggested or required
- Provide coverage in a variety of classrooms and children;
- Help maintain clean and neat facility and classroom adhering to safety protocols;
- Participate, as requested, in RNH events;
- Complete other assignments made by the Director of RNH administrative staff

Qualifications

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- Flexible, energetic individual who contributes to a positive and collaborative culture at RNH
- High School Diploma or GED
- Minimally 1 year of experience working in early childhood and/or with children preferred
- Successful Background check and State Central Registry clearances required
- Able to perform physical activities including constant bending, standing, and lifting up to 25-30 lbs.
- Proof of COVID-19 vaccination
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Highschool Graduate or GED

Application Instructions

To Apply: Please send a resume and cover letter by **email** to Karen Ramirez, Early Childhood After-School Program Director at kramirez@riverdaleonline.org. **No phone calls, please.**