

# Family Advocate

Cardinal McCloskey Community Services

Bronx, NY

Other

Full-time

Onsite

\$31,000 - \$35,000 a year

Posted on May 11, 2023

## Organization Statement

**Safe Children, Stable Families, Successful Lives.** At CMCS (Cardinal McCloskey Community Services), our mission is to protect, empower and promote independence for at-risk children and families and those with developmental disabilities through quality community-based services. A COA Accredited Agency, CMCS has provided services in locations throughout Westchester and Rockland Counties, as well as the Bronx and Manhattan since 1946. At CMCS, we believe in creating progressive career paths for our staff and provide advanced training to promote constant growth and change.

We encourage you to join our dedicated and diverse workforce by applying today!

## Job Description

The **Family Advocate** is responsible for maintaining high-quality, effective parent engagement practices that contribute to the healthy development of families. The Family Advocate will maintain a caseload, provide in-classroom support, make initial and ongoing assessment of family needs, and create work plans for families which involve goal setting, home visits, parent education, and family support services. The Family Advocate is expected to adhere to the regulations and standards set forth by the Head Start Performance Standards and/or ACS Early Learn, Universal Pre-Kindergarten, New York City Department of Health regulations and all other applicable federal, state, and local entities.

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## Qualifications

### Requirements:

- Caring, upbeat personality.
- At a minimum a Family Development Credential (FDC) and High School Diploma/GED or, Associate or Bachelor of Human Services, Social Work or related field.
- Experience working in low-income children families preferred.
- Familiarity with Parent Family Community Engagement framework (PFCE) and Head Start Performance Standards.
- Bi-lingual (English/Spanish) preferred.

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### Additional Requirements

- Daily access to reliable transportation to Bronx, NY. Flexible with assigned work location(s).
- Ability to pass and maintain acceptable record related to the mandated criminal background check process.
- **Minimum Education Level:** Associate's Degree
- **Preferred Education Level:** Bachelor's Degree

## Application Instructions

Sent Resume to:

Myriam Sanabria at:

[msanabria@cmcs.org](mailto:msanabria@cmcs.org)

Or apply at:

Cardinal McCloskey Community Service Website:

<https://cmcs.applicantpro.com/jobs/>

## Additional Information

**A CMCS (Cardinal McCloskey Community Services) career offers an excellent, comprehensive benefits package:**

- Medical

- Dental
- Vision
- Retirement plan
- Generous paid time off
- In-service training
- Flexible work schedules

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