

Full Time Center Operations & Recruitment Manager

Long Island Head Start

Patchogue , NY

Other

Posted on October 24, 2022

Job Description

The functions of the Center Operations & Recruitment Manager is to assist the Director of Program Operations with planning, developing, coordinating, and implementing the programmatic activities of the organization; Head Start Centers and satellite centers; Early Head Start centers; Universal Pre-K and transitional services.

Qualifications

Minimum of a Bachelor's Degree in Early Childhood Education, Special Education, Social Welfare, or related field from an accredited College or University and eight (8) years experience in an early childhood development managerial position including one (1) year supervising in an early childhood setting.

Application Instructions

To apply for the position, applicants should mail, fax (631) 758-2953, or email resumes to humanresources@liheadstart.org. Please indicate position desired. For more information, visit our website at www.liheadstart.org.
