

Assistant Teacher/Floater

Be Above Flushing Day Care

Flushing, NY

Assistant Teacher

Full-time Onsite

\$31,200 - \$35,000 a year*

* 10-month position

Posted on September 12, 2022

Organization Statement

Come work in a brand new 3K/Pre-K center. The second year opened and we are growing! Â Work in a team-centered school, with staff that works together to provide the best education for our 3 and 4-year-old students. Â

Job Description

3K Lead Teacher- Beautiful new school hiring 3K teachers who like workingwith children in a supportive team environment. Familiarity with Creative Curriculum and Teaching Strategies Gold is a plus.

Responsibilities

Job ResponsibilitiesÂ

- Must be willing to complete paperwork including lesson plans, child assessments, child daily logs and classroom logs.Â
- Provide a safe, positive, creative and nurturing learning environment at all times.Â
- Guide children to learn language, gain autonomy, interact socially and participate in physical activities.Â
- Keep parents informed of their child's progress and growth.Â
- Assist team members and volunteers in maintaining an orderly, safe and attractive classroom.Â

- Complete and submit all required paperwork and documentation as scheduled.Â
- Delegate and assign tasks as described in the job descriptions and program policies.Â
- Encourage parents to be active participants in their child's education.Â
- Ensure that all classroom activities are developmentally appropriate and carried out on a daily basis.Â
- Handle emergency situations as designated by program policies and procedures.Â
- Provide a setting that meets the individual needs of children, assess each child's developmental needs and write individual lesson plans.Â
- Flexible, and work with colleagues in a professional manner.Â
- Love working with young children.Â
- Support the diversity initiatives of the school.Â
- Attendance/Punctuality Is consistently at work and on time; ensures work responsibilities are covered when absent; arrives at meetings and appointments on time.Â
- Dependability Follows instructions, responds to management direction; takes responsibility for own actions.Â
- Judgement Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decisionmaking process; makes timely decisions.Â
- Ethics Treats people with respect; keeps commitments; inspires the trust of others; works with integrity and principles; upholds organizational values.Â
- Organizational Support Follows policies and procedures; completes administrative tasks correctly and on time; supports organization's goals and values; benefits organization through outside activities.Â
- Additional center/school requirements may apply.Â

Qualifications

Requirements for Lead 3's or 4's Pre-K-Teacher Positions:Â

 Must have a minimum of Master's degree or BA/BS degree in Early Childhood Educationâ€⁻orâ€⁻be currently enrolled in an early childhood education program.Â

• NY State Certification in Early Childhood Education B-2 (preferred)Â

• 1 to 2 years of experience working with children (ages 3-5). (Preferably in a childcare or school setting),Â

• Familiarity with the Creative Curriculum, preschool assessments, creating lesson plans, behavior management and early childhood practices.Â

 Must be willing to complete paperwork including lesson plans, child assessments, child daily logs and classroom logs.Â

Bilingual Spanish or Mandarin a plus.Â

Additional center/school requirements may apply.Â

• Minimum Education Level: Some College Credits

• Preferred Education Level: Bachelor's Degree

Application Instructions

If you are interested in any of the positions listed above, please email Shauna Frederick at Shauna.Frederick@cuny.edu, please include either you resume to be shared with the employer or your permission to share the resume we have on file in the Network.

Additional Information

Full-time, 10 month Academic year. Work hours are 7:30 am-4:30 pm. COVID-19 VACCINE REQUIREDÂ

BenefitsÂ

401(k)Â

Dental InsuranceÂ

Flexible spending accountÂ

Health insuranceÂ

Life insuranceÂ Paid time offÂ

Cool Culture Card

Downloaded from Early Childhood Job Board on November 4, 2025 Source URL: https://earlychildhoodny.org/cdsc/job.php?job=3981