

# Preschool Assistant Teacher

Head Start of Eastern Orange County

Newburgh, NY

Assistant Teacher

Posted on June 1, 2022

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## Job Description

The successful candidate must possess a high level of energy, passion, creativity, flexibility, organizational and communication skills. Experience in an early childhood setting preferred and ability to actively assist in planning, organizing and implementing a stimulating and challenging program for diverse learners ages 3-5. Occasional evening hours and outdoor work/play a must.

## Responsibilities

- Ensuring compliance with state & federal/ Head Start licensing/regulations
- Learning all aspects of & implementing the curriculum with fidelity– which is play based/hands on learning, learning in a natural environment (vs rote learning), supporting children to be leaders & decision makers
- Ongoing trainings for compliance and curriculum – staying up to date on your trainings (Aspire, etc.)
- Being a partner in play: consistently working with children on their level (rug, etc),
- Outdoors play in winter, hands on learning,
- Cleaning & sanitizing children's toys & other small tasks
- Being coachable, flexible & a team player, supporting other teachers in classroom & following lead teacher's lead
- Helping to support positive guidance & conflict resolution
- Helping to plan and implement lessons,
- Assessing children: observing, writing/typing, scoring anecdotal notes for the children in a timely fashion
- Helping with a variety of classroom duties including PTC, talking to families, attending meetings & if applicable virtual learning & teaching
- Home visits & helping connect the bridge between school & home
- At times taking the lead -----

## **Qualifications**

Early Childhood Experience; Child Development Credential or college level course work in Early Childhood Development preferred (we do offer tuition reimbursement for continuing education). Familiarity with computers, Outlook 365 and bi-lingual Spanish a plus.

## **Application Instructions**

Please send your resume or letter of interest to [jobs@hseoc.org](mailto:jobs@hseoc.org)

## **Additional Information**

Benefits include medical, dental, vision, 403B, paid time off, annual incentive bonus, professional development and tuition reimbursement. This is a 10 month position with the summers off.

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