

# Health And Safety Monitor

PS FAMILY NYC PROGRAM SUPPORT FCCN

New York, NY

Other

Posted on May 4, 2022

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## Job Description

Visit affiliated provider homes monthly utilizing the DOE monitoring form to ensure proper integration of all OCFS/DOHMH regulations.

Follow-up regular monitoring visits with supportive strength-based coaching and corrective actions, as necessary.

Document all visits and communication with affiliated providers in a timely manner and align with the Early Childhood Framework for Quality (EFQ).

Regularly check the OCFS website for “Dear Provider” letters and other communication from NY State to stay knowledgeable about the license and registration requirements for all affiliated providers.

Check the OCFS website to ensure all affiliated providers remain free from violations with DOHMH.

Assist Network Director with the recruitment and affiliation process for family child care providers.

Support the enrollment process of families including registration, intake, family assessment, and ongoing support to families.

Work with the Family Worker to connect parents/caregivers to appropriate resources and make necessary referrals to community partners.

Support the Network team to create and update a Community Partner Resource Guide for all affiliated providers and families.

Support the Network team with the coordination and implementation of workshops, special events, and other Network activities.

Appreciation for the unique needs of all providers and families.

## **Qualifications**

Nutrition, health, and safety training

Minimum 3 years working with infants and toddlers

Bachelor's Degree a plus

Fluent in Spanish given priority

## **Application Instructions**

Interested applicant may submit their updated resume to this email adress:

HR Representative : monaliza@psfamilynyc.org

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