

Assistant Teacher

Albany Jewish Community Center

Albany, NY

Teacher

Full-time

Onsite

\$15.00 - \$20.00 an hour*

* Additional compensation for education and experience.

Posted on December 29, 2021

Organization Statement

The Early Childhood Center at the Albany JCC cares for children from 8 weeks to 4 years. We are part of the Albany Jewish Community Center and enjoy the use of our spacious facility.

Job Description

The assistant teacher actively participates in planning and implementing the curriculum, working with parents, and assessing the needs of individual children under the guidance of the lead teacher. The assistant teacher may work with infants, toddlers or preschoolers. The assistant teacher is also responsible for assuring compliance with codes of all state and local governing agencies and work collegially with other staff members.

Responsibilities

- maintain open, friendly and cooperative communication with each child's family and encourage their involvement in the program
- daily attendance
- maintain a safe environment
- assist the lead teacher with daily planning and execution of classroom and outdoor activities that are developmentally appropriate
- assist the lead teacher to create a classroom environment that is welcoming, engaging and appropriate
- support the social and emotional development of children
- interact with children

Qualifications

- minimum of high school diploma or GED required
- completion of background check
- flexible and adaptable to meet the needs of the children and the program
- strong collaboration skills
- ability to effectively plan, organize and implement activities with children
- proof of COVID vaccination required
- **Minimum Education Level:** Highschool Graduate or GED

Application Instructions

resumes may be mailed to:

Albany Jewish Community Center

340 Whitehall Rd.

Albany, NY 12208

Attn: Chris Cohn EC director

resumes may be emailed to :Â Christinec@albanyjcc.org

phone number: (518)689-0039