

Teacher Assistant

Albany Community Action Partnership

Multiple Locations, NY

Assistant Teacher

Posted on September 8, 2021

Job Description

Have you worked with young children and enjoyed the experience? Are you thinking about making early childhood education a career?

Join an organization which has been providing quality education services through the Head Start and Universal Pre-K models for over 55 years. The Teacher Assistant works closely with classroom teachers to provide a fun, nurturing and healthy environment for young children.

Responsibilities include:

- Assist classroom teacher to plan and implement activities for classroom programs
- Develop positive relationships with children and families
- Help with adequate staff coverage for all classrooms and activities onsite
- Assist in completing case notes

Starting at \$13.20 per hour; Monday-Friday;

37.5-40 hours per week/44 weeks per year – Head Start

37.5 hours per week/52 weeks per year – Early Head Start

ABOUT ALBANY COMMUNITY ACTION PARTNERSHIP

Albany Community Action Partnership (ACAP), the Community Action Agency (CAA) for Albany County, has been a source of direct support for families living in poverty for over 50 years. Our services are administered through three departments: Career and Community Services, Early Childhood Education, and Energy Services. Each year, ACAP fosters opportunities for self-empowerment and enrichment in the lives of thousands of young children and families. Our mission is to partner with families and communities to expand opportunities and build stronger networks to foster upward economic mobility.

Qualifications

High School Diploma or GED required. At least one (1) year of experience working with children 13 or younger. Bi- or Multi-lingual skills are a plus.

Application Instructions

You can visit our website, www.albanycap.org/careers-at-acap. **OR**

You may also email your cover letter and resume to hr@albanycap.org.

No phone calls please.

We are proud to be an EEO/AA employer M/F/D/V.

We maintain a drug-free workplace and perform pre-employment substance abuse testing.

Additional Information

Health, Dental & Vision Insurance; Sick and Personal Leave; 403(b) with employer contribution; Tuition Assistance; Employee Assistance Program (EAP); and Opportunity for Advancement!

Head Start – six (6) paid holidays and school breaks off

Early Head Start - twelve (12) paid holidays