Career Development Center
New York Early Childhood Professional Development Institute

Infant/Toddler Teacher *Offering $1,500 Hiring Incentive*

Albany Community Action Partnership

Albany, NY

Teacher

Posted on September 8, 2021

Job Description

Are you inspired to create a safe and enriching environment for infants and toddlers to grow and develop?

Join an organization which has been providing quality education services through the Head Start and Universal Pre-K models for over 55 years. As an Infant/Toddler Teacher, you work with ACAP's youngest customers in a structed classroom setting. You provide attention and care to very young children, helping them learn and socialize through enriching play and activities. Responsibilities include:

- Provide safe and developmentally appropriate learning environments, programs, and lesson plans using the Early Head Start and Care/Primary Caregiver models
- Prepare lesson plans and complete assessments, program notes, and other necessary documentation
- Ensure compliance with all Early Head Start Standards and Office of Children & Services Day Care licensing regulations
- Collaborate with families to develop positive relationships and ensure they receive quality education and support from ACAP and other community services

Starting at $16.03 per hour; Monday-Friday 37.5 hours per week

ABOUT ALBANY COMMUNITY ACTION PARTNERSHIP

Albany Community Action Partnership (ACAP), the Community Action Agency (CAA) for Albany County, has been a source of direct support for families living in poverty for over 50 years. Our services are administered through three departments: Career and Community Services, Early Childhood Education, and Energy Services. Each year, ACAP fosters opportunities for self-empowerment and enrichment in the lives of thousands of young children and families. Our

mission is to partner with families and communities to expand opportunities and build stronger networks to foster upward economic mobility.

Qualifications

Associate's degree in Early Childhood Education or related field with 12 credits in ECE AND one (1) year of experience in infant/toddler care required. Will also accept a Child Development Associate (CDA) Credential with an Infant/Toddler designation AND two (2) years of experience in infant/toddler care. Bi- or Multi-lingual skills are a plus.

Application Instructions

You can visit our website, www.albanycap.org/careers-at-acap. **OR**

You may also email your cover letter and resume to hr@albanycap.org.

No phone calls please.

We are proud to be an EEO/AA employer M/F/D/V.

We maintain a drug-free workplace and perform pre-employment substance abuse testing.

Additional Information

BENEFITS

Health, Dental & Vision Insurance; Sick, Vacation, and Personal Leave; 403(b) with employer contribution; twelve (12) paid holidays; Tuition Assistance; Employee Assistance Program (EAP); and Opportunity for Advancement!

ACAP is offering hiring incentives of $1,500 for qualified candidates

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