

Family Advocate

Commission on Economic Opportunity (CEO)

Nassau, NY

Other

Posted on June 4, 2021

Job Description

Location: Nassau, NY

Salary: \$15.00/hour

Hours per week: 35

Benefits: Yes

The Commission on Economic Opportunity (CEO) is seeking a Family Advocate for our Early Childhood Services program. Our Family Advocates work to establish a partnership with families, utilizing a family development approach to help families identify their own strengths, needs and goals.

Responsibilities

Family Advocates more specifically will:

- Assist families in accessing community resources such as mental health, schooling and childcare as well as work collaboratively with service providers
- Plan, conduct and assist with monthly parent meetings, events and education sessions
- Encourage parent involvement in program and classroom events
- Assist families with transportation to appointments, as needed
- Maintain complete and accurate case notes for each family

Qualifications

Minimum Qualifications:

- High School Diploma or equivalent
- Knowledge of community resources for disadvantaged families
- Valid and clean NYS driver's license and access to a reliable vehicle required

Preferred Qualifications:

- Associates/Bachelor's degree in Human Services or related field
- FDC (Family Development Credential)
- 1+ years of case management experience
- Prior experience working with disadvantaged families in an advocacy role and knowledge of community resources
- Bilingual a plus!

Application Instructions

Check out our benefit package! CEO offers:

- Medical, dental, vision
- Free access to a Telemedicine provider
- Paid Time Off
- Professional development during work hours
- Consideration for Public Service Loan Forgiveness Programs
- Employee Assistance Program (EAP)
- Paid Holidays

Please note: applicants for this position will be required to complete standard background clearances, which include fingerprints, New York State Child Abuse clearances, a physical, TB Test, a Motor Vehicle Report (MVR) search and pre-employment drug screen.

Apply: <https://www.ceoempowers.org/about/join-us/>

Call: 518-272-6012, ext. 301

email: ceohr@ceoempowers.org

EOE/AA