

# Early Childhood Education Assistant Teacher

Brooklyn Kindergarten Society

Brooklyn, NY

Assistant Teacher

Posted on April 15, 2021

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## Responsibilities

- Planning- assist with lesson plans reflect unit of study, identify goals for children, identify what staff and parents can do to help children achieve these goals, and identify classroom materials needed to support the implementation of the curriculum towards achieving goals.
- Program Implementation- provide print rich environment, provide positive guidance for children, and implement daily lesson plans.
- Relationship Building- foster relationships with key stakeholders e.g., teachers, family workers/social workers, parents and guardians for the purposes of school readiness.
- Assessment system- complete and maintain observations and other running records, able to navigate Teaching Strategies GOLD online (assessment system).
- Supervision- assist to provide consistent supervision that takes into account developmentally appropriate activities and health needs of the group and individual child.
- Promoting professional growth- assume responsibility for professional performance and self-reflection, participate in staff meetings, conferences, training sessions and workshops as assigned.
- Confidentiality- maintains all staff and family information confidentiality.
- Fulfill roles as mandated reporter as stated in Child Abuse and Neglect Policies.
- Perform any other work-related duties as requested by the supervisor.

## Qualifications

- Minimum of 2 years' experience working with children ages 2-4 years old
- A 2.5 minimum culminate undergraduate GPA

- Associates' degree or CDA in early childhood education; Bachelor's degree preferred
- Experience working with low income populations and diverse cultures.

## **Application Instructions**

Apply at [hr@bksny.org](mailto:hr@bksny.org)

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