

# Begin Your Teaching Career With Us!

Commission on Economic Opportunity (CEO)

Troy , NY

Teacher

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## Job Description

The Early Childhood Services team at CEO is excited to announce that we will be hosting a **paid** Infant and Toddler Teacher certification course this spring!

Come join an amazing team of educators who believes that every child deserves the best possible start in life. Our teachers incorporate learning and social/emotional skill development while our children learn the “Kindergarten readiness” skills they need to succeed in school.

By completing this **paid** career certification program, you will earn an Infant/Toddler Child Development Associate Credential (CDA) and have an opportunity to become a full time Infant or Toddler Teacher here at CEO. The program will consist of a combination of Teacher-instructed/on-line sessions, self-directed on-line classes and working in an Early Head Start classroom with a mentor staff member.

**Class begins in May in Troy, NY and will follow a 35-hour work week.**

Interested in learning more about what our other teachers do? Please visit <http://www.ceoempowers.org/news-events/a-day-in-the-life-of-an-infant-teacher/>.

## Responsibilities

### Our Infant/Toddler Teachers:

- Promote children’s development and learning through age-appropriate classroom activities.
- Use of age-appropriate and positive guidance strategies to teach, encourage, and redirect inappropriate classroom behavior.
- Build relationships with staff and families through positive and professional communication, creating a welcoming environment, respecting diversity, and encouraging parent participation

in the center.

- Work collaboratively with the co-teacher and service providers.

## **Qualifications**

**CEO is seeking candidates that have:**

- Prior experience in a childcare setting
- HS Diploma or equivalent
- Ability to communicate effectively, both verbally and in writing

## **Application Instructions**

Please apply online via our online career center, <https://www.ceoempowers.org/about/join-us/>

Call: 518-272-6012, ext. 301

Email: [ceohr@ceoempowers.org](mailto:ceohr@ceoempowers.org)

## **Additional Information**

**Check out our benefit package!** CEO offers:

- Medical, dental, vision
- Free access to a Telemedicine Provider
- Paid Time Off
- Generous Holiday Schedule
- Professional development during work hours
- Paid planning time for classroom staff
- Consideration for Public Service Loan Forgiveness Programs
- Employee Assistance Program (EAP)

**Please note:** Applicants for this position will be required to complete standard background clearances, which include fingerprints, New York State Child Abuse, a physical, TB Test, and a pre-employment drug screen.

If you have any questions please call our HR Department at, 518-272-6012, ext. 301.

**EOE/AA**

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