

Preschool Teacher Assistant

Commission on Economic Opportunity (CEO)

Nassau , NY

Assistant Teacher

Posted on April 15, 2021

Job Description

The Commission on Economic Opportunity (CEO) has an opening for a full-time Preschool Teacher Assistant located at our Schodack Family Resource Center.

Responsibilities

- Assist teacher with classroom management
- Assist in the completion of required classroom paperwork
- Promote children's development and learning through developmentally appropriate curriculum
- Use positive guidance strategies to teach, encourage, and redirect inappropriate classroom behaviors
- Build positive relationships with staff members, families and children

Qualifications

- Must be at least 18 years of age
- High School Diploma or equivalent and the ability to obtain a CDA (Child Development Associate) credential
- Proficient computer skills and knowledge of Microsoft office programs
- Knowledge of age-appropriate early childhood development stages and expectations
- Desire to work with young children

Preferred Qualifications (in addition to the above):

- Previous experience working in an educational setting

Application Instructions

Please apply online via our online career center, <https://www.ceoempowers.org/about/join-us/>

Call: 518-272-6012, ext. 301

Email: ceohr@ceoempowers.org

Additional Information

Check out our benefit package! CEO offers:

- Medical, dental, vision
- Free access to a telemedicine provider
- Paid Time Off
- Professional development during work hours
- Paid Planning time off for classroom staff
- Consideration for Public Service Loan Forgiveness Programs
- Employee Assistance Program (EAP)

Please note: applicants for this position will be required to complete standard background clearances, which include fingerprints, New York State Child Abuse clearances, a physical, TB Test, and/or pre-employment drug screen.

EOE/AA