

# Pre-K Teacher Assistant

Commission on Economic Opportunity (CEO)

Troy, NY

Assistant Teacher

Posted on April 15, 2021

---

## Job Description

**Location:** Troy, NY

**Benefits:** Yes

**Job Type:** Full-time, following a 10 month school year schedule

CEO's Early Childhood Program is seeking a full-time Teacher Assistant for a Pre-Kindergarten classroom within the Troy City School District - School 2.

## Responsibilities

### Responsibilities:

- To assist the teacher with classroom management
- Promote children's development and learning through developmentally appropriate curriculum
- Assist in the completion of required classroom paperwork
- Use positive guidance strategies to teach, encourage, and redirect inappropriate classroom behavior
- Build positive relationships with staff members, families and children

## Qualifications

### Qualifications:

- High School Diploma (or equivalent) and the ability to obtain a CDA (Child Development Associate)
- Must be at least 18 years of age

- Experience working with young children required
- Knowledge of age-appropriate early childhood development stages and expectations

## **Application Instructions**

Please apply via our online career center at, <https://www.ceoempowers.org/about/join-us/>.

Call: 518-272-6012, ext. 301

Email: [ceohr@ceoempowers.org](mailto:ceohr@ceoempowers.org)

## **Additional Information**

### **Check out our benefit package! CEO offers:**

- Medical, dental, vision
- Free access to a Telemedicine provider
- Paid Time Off
- Professional development during work hours
- Paid Planning time off for classroom staff
- Consideration for Public Service Loan Forgiveness Programs
- Employee Assistance Program (EAP)

**Please note:** applicants for this position will be required to complete standard background clearances, which include fingerprints, New York State Child Abuse clearances, a physical, TB test and an pre-employment drug screen.

**EOE/AA**