

Lead Teacher

Hudson Guild

New York, NY

Posted on March 17, 2021

Job Description

Our mission is to create and sustain a strong, effective community that acknowledges and responds to the potential, achievements and interdependence of its diverse members. Rooted in and primarily focused on the Chelsea neighborhood, we seek to empower all individuals and families to achieve their highest potential, while maintaining a priority on those in economic need.

Under the supervision of the Education Director/Site supervisor of Early Childhood Education, the Teacher will assist in facilitating curriculum and instruction, overseeing and maintaining accurate records, and maintain a healthy and safe environment for children.

Responsibilities

- Work collaboratively with classroom staff to ensure a safe and healthy classroom
- Supervise staff in the classroom including assistant teachers, aides, volunteers, and therapists
- Develop lesson plans that are aligned with the Creative Curriculum format and the Common Core Standards
- Effectively communicate the development and progress of children with families using cultural sensitivity
- Responsible for identifying children with disabilities and assisting with referrals
- Maintain up to date documentation for children in your classroom, including being responsible for assessing children in the classroom, writing monthly observations, and conducting home visits
- Responsible for maintaining and updating classroom setting regularly

- Attend weekly teacher meetings, monthly in-service training's, and other professional development training's
- Follow governing agency guidelines including the Department of Health & Mental Hygiene, Head Start, Administration for Children's Services, and Universal Pre-Kindergarten
- Perform other duties as assigned

Qualifications

- BA in Early Childhood Education
- Early Childhood (Birth-Grade 2); Nursery, Kindergarten, and Grades 1-6 (N-6); Students with Disabilities (Birth-Grade 2)
- Two years teaching experience
- Flexibility between the hours of 8am - 6pm, Monday – Friday
- A Master's in Early Childhood Education and/or related field
- Bilingual in either Spanish/English; Mandarin/English; Cantonese/English