

# Assistant Teacher Pre-K

Our Kids Place Country Day

Rosedale, NY

Assistant Teacher

Posted on February 9, 2021

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## Job Description

### Company Overview

Here at Our Kids Place, we believe that children need a warm, comfortable environment to grow both emotionally and intellectually. Our Kids Place has been providing the Rosedale community with quality child care services for the past twenty-five years and recently expanded into Hewlett. Our warm atmosphere allows teachers to motivate and nurture the students in our care. We know that the most important aspect of early childhood education is to create an environment in which children can solve problems, make discoveries, and think independently. This is why we have worked so hard in creating an environment that it is conducive to healthy learning for our students. We encourage you to join our growing family and make Our Kids Place your kids' place.

### Job Description - Teacher Assistant

**Our growing school looks to employ high energy, motivated individuals who are passionate about teaching and their students.**

### Teacher Assistant Qualifications:

- High School Diploma.
- Minimum 6 months experience in a licensed center
- Be able to work part-time or full-time hours
- CPR/ First Aid Certification and fingerprints are preferred

Our Kids Place is an Equal Opportunity Employer. We offer competitive compensation based on experience, education and certifications and we hope to provide benefits in the near future.

If you are interested in applying for this position you may respond to this posting with your resume including a cover letter.

### Daily Responsibilities

Our Head and Assistant Teachers work together to:

Prepare and deliver lesson plans and instructional materials that facilitate active learning.

Prepare children for kindergarten by introducing concepts they will explore further in kindergarten and elementary school.

Work with children in groups or one on one, depending on the needs of children and the subject matter.

Plan and carry out a curriculum that targets different areas of child development, such as language, motor, and social skills.

Organize activities so children can learn about the world, explore interests, and develop talents

Develop schedules and routines to ensure children have enough physical activity, rest, and playtime.

Watch for signs of emotional or developmental problems in children and bring problems to the attention of parents and administration.

Keep records of the students' progress, routines, and interests, and keep parents informed about their child's development.

Manage student behavior in the classroom by establishing and enforcing rules and procedures.

Maintain discipline in accordance with the rules and disciplinary systems of the school.

*Other functions of the job include but are not limited to the following:*

Demonstrate preparation and skill in working with students from diverse cultural, economic and ability backgrounds. Encourage parent and community involvement, obtain information for parents when requested, promptly return phone calls and answer emails.

Participate in appropriate professional activities. Participate in extracurricular activities such as social activities, sporting activities, clubs and student organizations as directed.

\*Salary will be discussed upon hire\*

Job Type: Full-time

Pay: \$15.00 - \$16.00 per hour

## Application Instructions

To apply send an email to: Our Kids Place Country Day [contact@ourkidsplacecares.com](mailto:contact@ourkidsplacecares.com)

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