

# Lead Infant & Toddler Room Teacher

Manhattan Schoolhouse

New York City, NY

Teacher

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## Job Description

Manhattan Schoolhouse, a Reggio Emilia inspired daycare and preschool, is searching for warm natured, experienced lead teachers for its new infant and toddler program opening in Chelsea.

Manhattan Schoolhouse provides a loving and intellectually stimulating learning environment for children ages 3 months - 5 years of age. Teachers at Manhattan Schoolhouse work collaboratively with all members of the community. Please visit our website at [manhattanschoolhouse.com](http://manhattanschoolhouse.com).

## Responsibilities

Responsibilities include, but are not limited to:

- Design the classroom's overall organization, which includes but is not limited to teachers' roles/responsibilities, schedules, lesson plans, classroom events and transitions.
- Write the weekly/monthly pedagogical plan.
- Conduct project work sessions with classroom children.
- Design, write, collaborate upon and deliver observational notes, lesson plans, project folders and larger, school-wide events.
- Carry out the daily care of the child: greeting children and families during drop-off and pick-up, leading circle time, setting up provocations, implementing projects, changing diapers, body care and cleaning.
- Conduct individual meetings with parents.
- Provide parents continuous and specific information about their children's educational, social and emotional processes in person during drop-off and pick-up and through the Tadpoles' communication server.
- Responsible for the organization of walks or activities outside the center.
- Participate in research projects.
- Meet regularly with the pedagoga and director to collaborate upon all aspects of one's responsibilities and overall care of the children and families of the class.
- Collaborate with all staff members to ensure the best care for all children is met each and every day.

## **Qualifications**

Lead teachers must possess a Bachelors or Associates degree in Early Childhood Education and 3 years of classroom experience. Ideal candidates work collaboratively and see themselves as learners alongside the children they care for.

## **Application Instructions**

Please send a cover letter and resume to Amy Rockwell: [arockwell@mshnyc.com](mailto:arockwell@mshnyc.com).

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