Career Development Center
New York Early Childhood Professional Development Institute

Lead Teacher

Pre-School Minds Day Care Center

Brooklyn, NY

Teacher

Posted on May 9, 2018

Job Description

Establish and enforce rules for behavior, and procedures for maintaining order.

Provide a variety of materials and resources for children to explore, manipulate and use, both in learning activities and in imaginative play.

Organize and lead activities designed to promote physical, mental and social development, such as games, arts and crafts, music, storytelling, and field trips.

Meet with parents and guardians to discuss their children's progress and needs, determine their priorities for their children, and suggest ways that they can promote learning and development.

Enforce all administration policies and rules governing students.

Prepare materials and classrooms for class activities

Responsibilities

Teach basic skills such as color, shape, number and letter recognition, personal hygiene, and social skills.

Maintain accurate and complete student records as required by laws, district policies and administrative regulations

Qualifications

Must have New York Certification

Must have a Bachelors Degree or Master Degree

Must be taking college courses.

Must possess an updated resume.

Have an official transcript and an unofficial transcript.

Will need to have the mandated reporter and infectious disease certificate.

Have a CPR certificate and

3 references.

Must possess a lesson plan and be prepared to do a demo lesson.

Application Instructions

Pre-School Minds Day Care Center

3316-18 Church Ave Brooklyn, NY 11203

718-284-9392

preschoolminds@verizon.net

Downloaded from Early Childhood Job Board on November 24, 2026
Source URL: https://earlychildhoodny.org/cdsc/job.php?job=1607